

# Installing and using the Safety App

The first line of defense against COVID-19 this fall will be keeping sick people away from campus.

No students, faculty or staff will be allowed onto campus if anyone in their household, or anyone with whom they have been in close contact, exhibits symptoms of COVID-19.

Parents, caregivers and employees will need to use this Safety App to actively report on their households and their close contacts every day before arriving on campus, no later than 7:30am.

The installation instructions below refer to a "Welcome" email; the relevant links can also be found at [www.gordonschool.org/app](http://www.gordonschool.org/app)



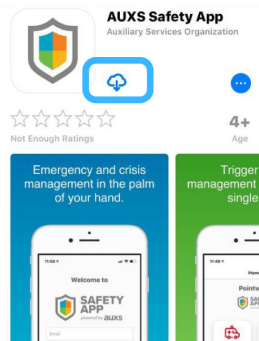
## IOS/APPLE INSTALL GUIDE



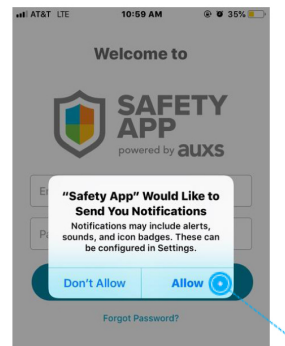
1. OPEN YOUR "WELCOME TO SAFETY APP" EMAIL AND CLICK ON THE APP STORE DOWNLOAD BUTTON.



2. DOWNLOAD APP ON YOUR DEVICE.



3. CLICK ALLOW SO THE APP CAN SEND YOU NOTIFICATIONS.

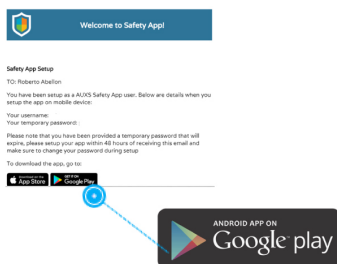


4. THE APP WILL WALK YOU THROUGH CHANGING YOUR PASSWORD. SEE "HOW TO CHANGE PASSWORD" PDF FOR STEP-BY-STEP INSTRUCTIONS.

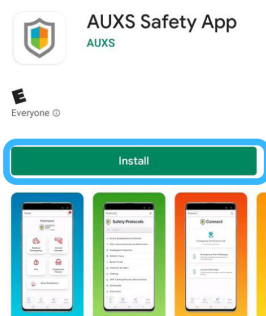
## ANDROID INSTALL GUIDE



1. OPEN YOUR "WELCOME TO SAFETY APP" EMAIL AND CLICK ON THE GOOGLE PLAY INSTALL BUTTON.



2. INSTALL APP ON YOUR DEVICE.



3. THE APP WILL WALK YOU THROUGH CHANGING YOUR PASSWORD. SEE "HOW TO CHANGE PASSWORD" PDF FOR STEP-BY-STEP INSTRUCTIONS.

# HOW TO CHANGE PASSWORD



THE "WELCOME TO SAFETY APP" EMAIL CONTAINS A TEMPORARY PASSWORD LOG-IN TO THE APP USING:

- USERNAME: YOUR EMAIL
- PASSWORD: TEMPORARY PASSWORD



#### Safety App Setup

TO: Roberto Abellon

You have been setup as a AUXS Safety App user. Below are details when you setup the app on mobile device:

Your username: [redacted]

Your temporary password: [redacted]  
Please note that you have been provided a temporary password that will expire, please setup your app within 48 hours of receiving this email and make sure to change your password during setup

To download the app, go to:



ONCE YOU HAVE SUCCESSFULLY LOGGED IN, CLICK "SEND CODE".

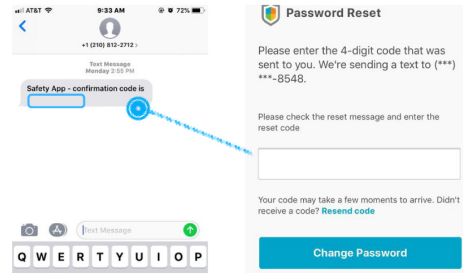


#### Password reset

To protect your account, you will receive a text message with a verification code which can be used to reset your password.



YOU WILL RECEIVE A TEXT MESSAGE INCLUDING A CONFIRMATION CODE. MANUALLY ENTER THIS RESET CODE INTO THE DESIGNATED BOX AND YOU WILL BE ALLOWED TO RESET YOUR PASSWORD



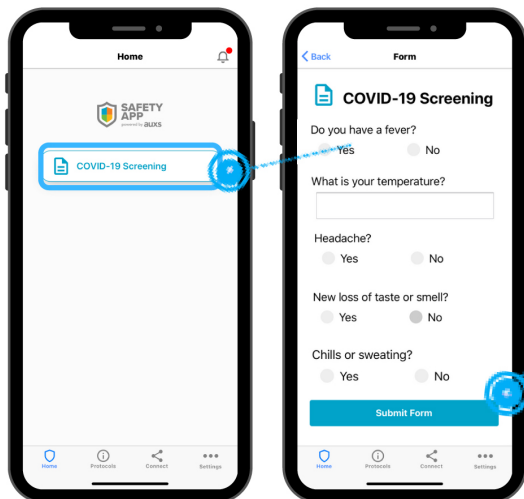
#### Password reset

Password

Confirm Password

Save

# COVID-19 SCREENING TOOL



GO TO SCREENING TOOL IN SAFETY APP EVERY MORNING

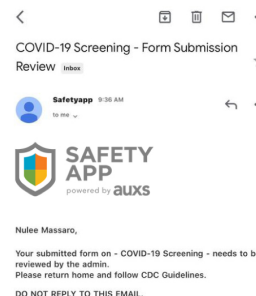
SUBMIT COVID-19 SCREENING FORM ON BEHALF OF YOUR STUDENT



- IF STUDENT DOES NOT HAVE SYMPTOMS, YOU WILL RECEIVE AN EMAIL CONTAINING A SAFETY PASS- STUDENT WILL SHOW WHEN COMING TO CAMPUS + TEXT MESSAGE WITH CLEARED MESSAGE

Nulee Massaro,

You submitted a response on - COVID-19 Screening -  
Thank you for submitting the COVID-19 Screening form. See you at school today!



- IF STUDENT IS EXPERIENCING ANY SYMPTOMS, YOU WILL RECEIVE COMMUNICATION THEY SHOULD STAY HOME

Nulee Massaro,

Your submitted response - COVID-19 Screening - needs to be reviewed by the admin.  
Please return home and follow CDC Guidelines.

## For technical support...

For technical support, please contact Marlon Henry, Technology Director at [mhenry@gordonschool.org](mailto:mhenry@gordonschool.org)

App download links and other information are at [www.gordonschool.org/app](http://www.gordonschool.org/app)

