



Operations assistants

Operations assistants are staff members that assist with logistical and operational tasks during camp.

Duties and expectations

- Provide daily operations and logistics support for camp programs
- Assist where needed to ensure that camp areas are clean, organized and well-maintained
- Daily set-up and breakdown of materials and activities, including water play equipment
- Assist with various responsibilities including: camper pick-up and drop-off, late camper arrivals, and camp supplies management
- Report to Director of After School and Summer Programs

Personal attributes and skills required

- Possess the physical attributes to assist with the daily setup and break down of camp, including lifting, pushing, pulling, bending and standing for extended periods
- Have the mental attributes required for working in an environment that includes early childhood, elementary, or middle school age children
- Appreciate and enjoy working with children
- Be energetic, flexible, resilient, and open to change and new ideas
- Possess good organizational capabilities and be able to implement these effectively
- Have a deep sense of community, be respectful of adults and children, understand and respect human differences
- Be a thoughtful and effective listener

Interested candidates should send a resume to Jenny Alario, Director of After School and Summer Programs, at jalario@gordonschool.org